

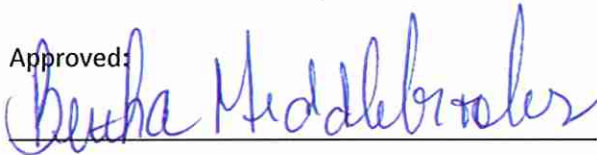
NOTICE OF MEETING
CEDAR CREST NEIGHBORHOOD
CEDAR HILL PUBLIC IMPROVEMENT DISTRICT #5
MINUTES
Government Center, Court/Multi-purpose Room
285 Uptown Blvd Cedar Hill, TX 75104
Thursday, September 4, 2025, 6:00 P.M.

Board Members Present: Bertha Middlebrooks, Josh Stanton, Jackie Ivy, Malisa Lorthridge
Absent Board Member(s): David Boerschlein
City Representatives: Gerald Malone, Jeanette Cosme
Others Present: Jennifer Horton

- I. **Call Meeting to Order**
Bertha called the meeting to order at 6:09pm.
- II. **Invocation**
Bertha gave the invocation.
- III. **Citizens Forum**
No one spoke.
- IV. **Approve June 5, 2025, regular meeting minutes**
Jackie moved to approve the minutes, seconded by Josh. Motion passed unanimously.
- V. **Treasurer's Report**
Jackie gave an update on the latest financial report.
- VI. **Provide updates on the following task or project:**
 - a. Green pad mounted transformer box restoration by Oncor – Oncor will not authorize the PID to paint the boxes and cannot provide a date for when they will paint the boxes.
 - b. Community Newsletter– Board is pleased with the information provided to residents in the newsletter and one more will be sent out for 2025.
 - c. Decorative Poles & Signs Install – All work has been completed with the exception of one final frame. The contractor has been notified of the missing frame which must be completed.
- VII. **Review contracted service performance.**
 - d. Landscaping
The board is pleased with the work of LandWorks and has renewed the contract for FY2026.
- VIII. **Review 2025 Goals, Projects & Events**
 - a. Debrief End of Summer Block Party – Board is pleased with the turnout and that there were activities for both younger and older children. Bertha thanked the board for their help in executing the wonderful event.
 - b. National Night Out- Jackie is working on the NNO details and the board discussed food options for the event. Jackie moved to allocate \$700 towards NNO, seconded by Josh. Motion passed unanimously.
 - c. Holiday Party Budget – The board selected vendors for the event to take place December 13, 2025 from 5-9 pm, at the Alan E. Sims Recreation Center, and a budget to cover expenses. Jackie moved to approve \$6,000.00 for the event, seconded by Josh. Motion passed unanimously.

- IX. **Adopt 2026 Regular Meeting Schedule**
Josh moved to approve the 2026 Regular Meeting schedule, seconded by Jackie. Motion passed unanimously. The meeting dates for 2026 are January 22, April 2, June 4, and September 3.
- X. **Deliver Election Results**
Jeanette provided the election update, confirming that there were no opposing candidates. As a result, an election will not be held. Two resumes were submitted for reappointment: Bertha Middlebrooks and Jackie Ivy. Their reappointment recommendations will be included on the City Council agenda for final approval on Tuesday, October 14, 2025.
- XI. **Reports + Updates from Neighborhood Services staff**
Jeanette informed the board about the upcoming Neighborhood Summit, new businesses, and Food Truck Thursdays at the library.
- XII. **Adjourn**
Bertha adjourned the meeting at 7:25 pm.

Approved:



PID President

Attest:



Jeanette Cosme, Neighborhood Services Coordinator