



Neighborhood Services

285 Uptown Blvd.
Cedar Hill, TX 75104
0.469-272-2801
F. 972-291-7250

NOTICE OF MEETING

CEDAR CREST NEIGHBORHOOD

CEDAR HILL PUBLIC IMPROVEMENT DISTRICT #5

MINUTES

Government Center, Court/Multi-purpose Room

285 Uptown Blvd Cedar Hill, TX 75104

Thursday, September 4, 2025, 6:00 P.M.

Board Members Present: Bertha Middlebrooks, Josh Stanton, Jackie Ivy, Malisa Lorthridge

Absent Board Member(s): David Boerschlein

City Representatives: Gerald Malone, Jeanette Cosme

Others Present: Jennifer Horton

I. Call Meeting to Order

Bertha called the meeting to order at 6:09pm.

II. Invocation

Bertha gave the invocation.

III. Citizens Forum

No one spoke.

IV. Approve June 5, 2025, regular meeting minutes

Jackie moved to approve the minutes, seconded by Josh. Motion passed unanimously.

V. Treasurer's Report

Jackie gave an update on the latest financial report.

VI. Provide updates on the following task or project:

- a. Green pad mounted transformer box restoration by Oncor – Oncor will not authorize the PID to paint the boxes and cannot provide a date for when they will paint the boxes.
- b. Community Newsletter – Board is pleased with the information provided to residents in the newsletter and one more will be sent out for 2025.
- c. Decorative Poles & Signs Install – All work has been completed with the exception of one final frame. The contractor has been notified of the missing frame which must be completed.

VII. Review contracted service performance.

d. Landscaping

The board is pleased with the work of LandWorks and has renewed the contract for FY2026.

VIII. Review 2025 Goals, Projects & Events

- a. Debrief End of Summer Block Party – Board is pleased with the turnout and that there were activities for both younger and older children. Bertha thanked the board for their help in executing the wonderful event.
- b. National Night Out – Jackie is working on the NNO details and the board discussed food options for the event. Jackie moved to allocate \$700 towards NNO, seconded by Josh. Motion passed unanimously.
- c. Holiday Party Budget – The board selected vendors for the event to take place December 13, 2025 from 5-9 pm, at the Alan E. Sims Recreation Center, and a budget to cover expenses. Jackie moved to approve \$6,000.00 for the event, seconded by Josh. Motion passed unanimously.





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IX. Adopt 2026 Regular Meeting Schedule

Josh moved to approve the 2026 Regular Meeting schedule, seconded by Jackie. Motion passed unanimously. The meeting dates for 2026 are January 22, April 2, June 4, and September 3.

X. Deliver Election Results

Jeanette provided the election update, confirming that there were no opposing candidates. As a result, an election will not be held. Two resumes were submitted for reappointment: Bertha Middlebrooks and Jackie Ivy. Their reappointment recommendations will be included on the City Council agenda for final approval on Tuesday, October 14, 2025.

XI. Reports + Updates from Neighborhood Services staff

Jeanette informed the board about the upcoming Neighborhood Summit, new businesses, and Food Truck Thursdays at the library.

XII. Adjourn

Bertha adjourned the meeting at 7:25 pm.

Approved:

Bertha Middlebrooks PID President

Attest:

Jeanette Cosme Jeanette Cosme, Neighborhood Services Coordinator

